



# Ministries with Young People DIOCESE OF WESTERN MICHIGAN

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## Reimbursement Request - 2008

Date: \_\_\_\_\_

Submitted by: \_\_\_\_\_  
(printed full name)

\_\_\_\_\_  
(mailing address)

\_\_\_\_\_  
(city, state, zip)

\_\_\_\_\_  
(phone)

\_\_\_\_\_  
(e-mail)

Activity: \_\_\_\_\_

\_\_\_\_\_

Total of receipts: \$ \_\_\_\_\_

Mileage: \_\_\_\_\_ x \$.505 = \$ \_\_\_\_\_  
(miles) (total)

Total Amount Requested: \$ \_\_\_\_\_

Submitted by signature: \_\_\_\_\_ Date: \_\_\_\_\_

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(for in-house use)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Are all receipts present: \_\_\_\_\_

Budget line item: \_\_\_\_\_