

**DIOCESE OF WESTERN MICHIGAN
SEXUAL MISCONDUCT: POLICIES AND PREVENTION**

FORM 8

Certificate of Parish Compliance with Warranty for Sexual Misconduct

Parish or Congregation _____ City _____

The following steps have been taken to comply with the provisions of The Church Insurance Company Warranty for Sexual Misconduct: (Check all that apply.)

_____ At its meeting of (date) _____, the Vestry affirmed the diocesan policy manual, "Sexual Misconduct: Policies and Prevention," as the policy of this [parish] [congregation].

The diocesan policy manual has been distributed to the following persons. Each of these persons has signed a statement that he or she has read and understands the policy. The signed statements are on file in the parish for the following persons:

- _____ all members of the Vestry
- _____ all clergy serving the parish
- _____ all employees of the parish
- _____ all volunteers who regularly supervise children/youth activities
- _____ all lay pastoral and spiritual care givers

_____ Background checks have been made of all clergy, all employees, volunteers who regularly supervise children/youth activities, and those Church School teachers for whom a check is required by the policy. [Church school teachers who work with children exclusively during public church school hours and in physical spaces where other adults routinely are present are exempted from this requirement. Church school teachers whose activities with children/youth take place at another time and/or another place are not exempted.] Records of these background checks have been placed in a secure file in the parish.

_____ Within 6 months, all employees, volunteers who supervise children/youth activities, and those Church School teachers for whom training is required by the policy have attended a minimum of four hours of training on issues of child sexual abuse in church settings; or have received an equivalent level of training elsewhere that has been accepted by the Diocese. [Church school teachers who work with children exclusively during public church school hours and in physical spaces where other adults routinely are present are exempted from this requirement. Church school teachers whose activities with children take place at another time and/or another place are not exempted.]

_____ Within 6 months, all clergy and all employees have attended a minimum of four hours of training on issues of sexual exploitation in pastoral relationships and sexual harassment in employment, mentor, and colleague relationships; or have received an equivalent level of training elsewhere that has been accepted by the Diocese.

Signature of Rector or Warden _____ Date _____

Print or Type Name and Title

RETURN FORM TO THE BISHOP'S OFFICE BY MARCH 1 OF EACH YEAR.