

Staff Application for the Episcopal Youth Camp

Due May 31, 2010

Please send completed form to:
Gennie Callard - EYC
Diocese of Western Michigan
535 S. Burdick St., Suite 1
Kalamazoo, MI 49007
Questions and more info: www.edwm.org
gcallard@edwm.org * (269) 381-2710

Last Name _____ First Name _____

- Note: if you served at the Episcopal Youth Camp in 2008 or '09, please fill out the alternate application

Former Legal Names _____

Social Security Number _____ Date of birth _____

Drivers License Number & State _____ Male or Female _____ T-shirt size _____

Phone (_____) _____ Parish (name and town) _____

E-mail address (print clearly!!!!!!) _____ Year of High School Graduation _____

Current Address _____

Temporary Address (for instance, school) _____ date address expires _____

Camp Application *Which camp are you applying for?*

Senior Camp (August 8-14, 2010) (must be 21 years of age) Position _____

Junior Camp (August 15-21, 2010) (must be 18 and out of high school) Position _____

- Will you be willing to work in any position to which you may be assigned? Yes No
- Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodations? Yes No
- If you are hired would you desire or need housing for any persons other than yourself (not including campers) at camp? No Yes (if yes, there will be a charge of \$150 per "pumpkin" – if this causes financial hardship, it is negotiable)
 - Names and ages _____

Personal Statement

Please write a personal statement and answer the following questions.

- What is your participation in parish activities (for instance acolyte, reader, youth group, etc) and Diocesan activities (committee, commission, boards, etc.)?
- What is your participation in community activities (for instance, volunteer activity, soup kitchen, etc.)?
- Please tell me about yourself. Why you want to go to serve at camp; what characteristics do you have that can add to the staff?
- Please tell me about your experience with children and youth (baby sitting, previous camp counseling, etc), and be sure to include a time you had to use discipline.

Interests & talents

Please let us know where your interests and talents may lie by checking the following items

- | | | |
|--|---|--|
| <input type="checkbox"/> Currently certified in CPR (please attach a copy of the card) | <input type="checkbox"/> Play a music instrument (please bring it with you) _____ | <input type="checkbox"/> Nature hikes |
| <input type="checkbox"/> Currently certified in First Aid CPR (please attach a copy of the card) | <input type="checkbox"/> Performing arts _____ | <input type="checkbox"/> Leading games |
| <input type="checkbox"/> Currently certified EMT or Medical First Responder (please attach copy) | <input type="checkbox"/> Fine arts & crafts _____ | <input type="checkbox"/> Leading songs |
| <input type="checkbox"/> What activities would you like to lead at camp: _____ | | <input type="checkbox"/> Photography |

References Each staff member must have three written references. 1 reference from your rector or senior warden and 2 references from individual who know you well and are willing to supply data regarding your qualifications are an important part of your application. These persons might be teachers, employers or an adult friend, none of whom are related to you. (if you are married to or are personally the rector of your parish, or do not currently have a rector in your parish, please have the senior warden be a reference). Each reference you have selected should be given a reference form which must be completed and mailed or e-mail to Gennie Callard by the due date. Please note that there are 2 different forms – one for the rector/senior warden & one for other individuals.

Camp Experience

Dates	Camp	Director	Address	Position	Activities participated in and led

Education History

Years	School	Major Subjects	Degree Granted

Employment History

(Provide a full record of employment and explain any gaps in employment. Please use extra paper if needed.)

Dates	Employer	Address & Phone	Nature of Work	Supervisor	Reason for Leaving

- Given recent incidents regarding children and to assure the safety of our campers and of the camp staff, the Diocese of Western Michigan reserves the right to request a background check which could include criminal records and/or motor vehicle checks on prospective staff members.
- Have you ever been **accused** of harassment or sexual misconduct of any person including, but not limited to, workplace harassment? Yes No **If yes**, please describe on separate paper
- Have you ever been **convicted** of a crime, including any drug or alcohol offense other than a minor traffic offense? Yes No **If yes**, please describe on separate paper

Previous Addresses (from the past 5 years)

(Please use extra paper if needed.)

Years	Address

- Under penalty of perjury, I swear or affirm that all the information on this application is true and complete, and I understand that if any false information, omissions or misrepresentations are discovered, my application may be rejected, and, if I am selected, my service may be terminated at any time.
- I authorize the Diocese of Western Michigan to investigate the statements I have made in this application, and specifically authorize any parties listed in this application or reference sheet to release information they have about me to the Diocese of Western Michigan.
- I herby authorize the Diocese of Western Michigan to perform criminal background checks as required in accordance with the policy adopted by Diocesan Convention in October 1998, entitled Sexual Misconduct: Policies and Preventions.
- I agree to comply with the Episcopal Youth Camp and all Diocese of Western Michigan rules, regulations and policies. I agree that my selection may be evaluated and can be terminated at any time either by the Diocese of Western Michigan or me. I understand that the terms and conditions of my service may be changed at any time by the Diocese of Western Michigan.

Signature _____ Date _____